

**Minutes of Jubilee Field Working Group**  
**Held Monday February 12, 2024 – West Hall, Village Community Centre**  
**At 7.30pm.**

1. **Present:** Cllr Sharp (AS), Cllr. Alesi (MA) Cllr. Arger (MAA), Cllr. Hotson (EH), Chris Rhodes (CR), Cllr. Bill McLaughlin (BM), Cllr. Riordon (PR), Cllr. Farragher (CF) sub for Cllr. Castro, Nicola Stonbridge (NS) Lee Seal (LS).
2. **Apologies:** Cllr. Castro (JC).
3. **Election of Chairman:** Cllr. Hotson withdrew his name. AS proposed by NS. Seconded by MA. 7 for 1 against. Agreed.
4. **Election of Vice Chairman:** EH proposed by MAA. Seconded by PR. Agreed nom com. Cllr. Sharp then chaired the meeting.
5. **Group Membership:** CR Guides, NS SMFC, LS Junior Football.
6. **Matters Arising:** Cllr. McLaughlin had sent apologies for last meeting. NS advised 5 Junior games had been hosted and a further 5 would be available. PR raised clarification on the SCEFL ticket entry rates which are set at a minimum of £5 for their league level and premium rate minimum of £6. Clubs could choose a higher figure if they wanted. SMFC charge £6 entrance. NS gave her apologies and left the meeting. 7.39pm.
7. **Accounts:** Following discussion it was agreed to leave accounts where they were until handed over to Parish Council. LS will liaise directly with parish council finance officer for transfer of funds by 31.03.2024. It was agreed for the current account to be closed and monies transferred by LS Treasurer. PR reiterated Stadium Fund (£1,143.59) should go to JFMC. Discussion followed and AS to confirm with parish clerk as original application had been jointly with JFMC and SMFC. Clarification was sort that the senior club's payment of £488.90 per month included a £50 contribution towards the electricity. LS (Later confirmed by email). PR requested confirmation of the parish council budget for 2024/25 from the finance officer for future meetings. EH sort clarification on who or what was SMUFC (Staplehurst Monarchs United Football Club). PR advised this was for historical reasons. £380 due to Dean Fuller. £150 paint bill for Homeleigh due.
8. **Update on Surrender of Lease by Trustee of JFMC:** progressing.
9. **Maintenance:** report from site meeting February 7. PR advised showers needed a power wash. Items requested of Josh Melville to be carried out by the end of the month. (MA). Pay Back Team only available for 1 more session in Staplehurst due to their staffing issues. Likely to be 6 months before they come back. Internal decoration will not be completed by them. Area at rear of main pitch discussed and agreed fencing along rear an unnecessary expenditure and a suitable gate in panel 9 needed. Quote for gate required big enough for disability use/equipment movement

but able to be secured. EH raised general 3G/JF which need to be looked at concurrently.

**10. Handover Action Plan:** on course.

**11. Girl Guides Lease:** work in progress.

**12. Events:** Following discussion Fun Fair on JF not appropriate. Agreed nom com.

**13. AOB:** Shutter at front of pavilion being reviewed this week. (AS). Lock may have to go back to manufacturer. New lock on pump required as no one appears to have a key for present one. A Pony and trap has been seen on the field x 2 and concern for possible pitch damage expressed. Skatepark gate was not locked, which granted access, and it was agreed gate needs to be kept locked and needs to be replaced. No timeline raised. 3G project discussed and it was agreed there was likely to be too much spoil and of poor quality eg. concrete/stones, bricks and clay to make leaving on site viable.

**14. Next Meeting: March 4, 2024.**