

STAPLEHURST NEIGHBOURHOOD PLAN REVIEW GROUP

Minutes of meeting held on 7th JUNE 2024 at 7.00pm

- 1. Present,** Cllr. Margaret Arger, (MA) Chairman, Robin Oakley, (RO) Secretary, Cllr. Adele Sharp (AS), Cllr. Richard Ash (RA), Mrs. Joan Buller (JB), Mr. Tom Burnham (TB), Alison Eardley (AE), Mr. Joris Eerdekenes (JE).
- 2. Apologies:** Mr. Colin Love (CL)
- 3. Changes in Group Membership.** It was noted that following his retirement from the Parish Council, Mr. Joris Eerdekenes (JE) has joined the Group.
- 4. Minutes of Meeting held on 16th May 2024:** Noted.
- 5. Matters arising.** None.
- 6. List of Green Spaces.** MA explained that AE has asked the Group to identify all green spaces within the parish which are accessible to residents. A list of some 39 such spaces had been prepared and their locations marked on a large-scale plan of the area as well as noted on the list. Since the last meeting MA, TB, CL and AS have worked on their chosen areas, preparing the individual location document and photograph(s). MA will now forward the location documents and photographs to AE for her to add the photographs to the documents. A copy of the updated List of Green Spaces is attached to these minutes.
- 7. Neighbourhood Plan Consultation Event.** Residents are to be encouraged to attend a daytime consultation event when they can see the draft of the proposed updated Neighbourhood Plan, express their views and ask questions. It has been agreed that this event will take place in the Community Centre South Hall on Saturday, 6th July 2024 between 11.30am and 6.30pm. As MA will be away TB was asked to take the lead for the July 6 meeting as RO will have family commitments. It was agreed that the Parish Clerk would be asked to arrange for a small notice about the event to be added in the July issue of the Parish Magazine (deadline 10 June 2024) as suggested on the item attached to these minutes. Also attached is a draft for a suggested A4 poster to be distributed to various locations.
- 8. Grants to support the Costs of Producing the Neighbourhood Plan.** There was a short discussion about the application for grants to help with the costs involved but it was considered that this is a matter for the Parish Council rather than this Group.

9. Any other business. There was no further business and the meeting closed at 9.00 pm.

10. Dates of future meetings are agreed as follows: -

25th July 15th August 5th September 3rd October

Robin Oakley

8 JUNE, 2024