

Minutes of Jubilee Field Working Group
Held Wednesday August 19 2024, at the Jubilee Field Pavilion
at 7.30pm.

1. **Present:** Cllr. Sharp (AS) Chairman, Cllr. Alesi (MA), Cllr. Arger (MAA), Chris Rhodes (CR), John Stonebridge (JS), Cllr. Hotson (EH), Nicola Stonebridge SMFC, Cllr. Riordan, Paul Bowden-Brown (PB-B).
2. **Apologies:** Lee Seal, Cllr. McLaughlan.
3. **Group Membership:** PB-B guest, JS representing SYFC, merger of SMFC and SYFC acknowledged but no official notice of that has been received. NS advised CIC application is in and will run as two separate sections and two committees under the umbrella of SMFC CIC with the intention of group membership remaining the same. AS to check with RG on Standing Orders each group can be represented.
4. **Minutes of previous meeting:**
 - Fixture list from SYFC received.
 - Following clarification fixture list for SMFC to be sent to enable maintenance etc to work around the dates.
5. **Matters Arising:**
 - Loft and pavilion clear out ongoing as still items to be cleared via SMFC. Skip has been removed as full. NS to arrange date with club members to finish task.
 - Boiler feedback still awaited from Justin Birkby as has been on holiday. Deferred to next meeting.
 - Overhanging trees have been dealt with and cost came in under budget.
 - Cleaning machine quote starting from £246.49. Existing 'Henry' not very efficient. The new machine will wash and clean. Players taking their boots of would help the mud factor. However, the change of changing rooms will mean mud not being walked through from entrance to rear of the building. AS to do further research on machine. PR confirmed item cost not in PC budget. AS said would be an item for maintenance.
 - Storage of mop, bucket and potential cleaning machine discussed. AS looking at first cupboard in corridor with a padlock. Agreed.
 - Changing room ventilation an ongoing item for which at present there is no budget. AS investigating options.
6. **Budget:**
 - Every three months update. PR raised issue of electricity usage and advised budgeted under previous 12 months usage. All agreed heading towards more expensive period. EH raised previous £50 contribution paid by SMFC and AS confirmed now included in annual fee. EH raised usage of flood lights and previous discussion of having key system for electricity. NS advised flood lights on a meter in the loft. AS to take a reading asap. NS raised the extra £125, being paid to PC, as SMFC are not now paying for cleaner. AS advised same person now doing job for PC. Cleaner costs may take over agreed budget.
7. **Maintenance:**
 - Groundsman – AS advised Steve Waring is doing the grass cutting and Josh Melville will be doing the line marking following a period of training. Village caretaker unable to

fill this role at present. PR sort clarification PC had discussed this matter, and a way forward had been agreed by PC at their last meeting which was given. JS requested to be able to speak with the groundsman as youth pitches have hay left on them. AS advised ground sweeping to be done this week and could be done in the future as the need arises. JS doubts Steve is doing the cutting himself and the guy doing the cutting is following instructions. AS stressed agreement for open dialogue but stressed extra cuts/line marking would have to be agreed by PC. JS advised there are subtleties in grass management for games especially when more than one game was being played. 23 SYFC teams, who will not be turning up at the same time but need to have a pitch fit for purpose. Previous informal arrangement with Dean and Steve covered areas of general maintenance which is not now being covered. MAA asked for list of extra curriculum items as at every meeting other items get added and clarification would be welcomed.

- Ground mower – likely to be out of order for several months as parts having to come from USA. Gang mower not reaching goal posts and club having to trim areas themselves. EH advised of increased costs due to not having the right mower and once resolved look to groundsman being appointed. NS asked for the groundsman budget and whether SMFC could then top up as they are still paying for extra groundwork. PR advised of a PC budget shortfall for the year of approximately £30,000. SMFC advised their preferred groundsman was asking well over the agreed budget. Ground management had been discussed with Josh, time allowing.
- Overflow car park gate has been dealt with and AS thanked NS.

8. Bookings:

- 25th August – charity game for McMillan in memory of Nigel Best. SMFC hope will be an annual event.

9. Guides:

- Lease with solicitors.

10. SMFC:

- Ground Lease agreement: – PR queried SYFC and SMFC signing as two separate entities. Advised by NS and PB-B one organisation known as SMFC CIC. HoT meeting tomorrow afternoon.
- Outside Bar application – PB-B stated RG advised needed more information hence new papers, but RG had emailed planning reasons to NS. AS raised keg storage which would be in cage which would be secure. EH provided a recap on last meeting feedback and raised reasons for refusal on alcohol on site plus other issues. Club house different issue. AS gave more information on the proposal and standing orders discussed. PB-B expressed misinformation from RG as to reasons PC had refused request at last meeting. General lengthy discussion about the proposal and due process. AS gave options either 5 Cllr's to propose to request back to full council on papers now presented by PB-B or go with decision already made. Request RG to pass request to all councillors to decide if 5 councillors will support standing order 9. NS reported response from PC meeting - money from sale on site to council, alcohol on site and electricity use. PB-B felt had been misinformed.
- PR advised 3G contractors advised electricity supply now at a full capacity. New supply might be required for new club house. Review club house application by PB-B with HoT. EH suggested general support for club house proposal. EH asked why planning application for 5 years and NS advised because it is a temporary building.

11. Pavilion Risk Assessment:

- Parish caretaker carrying out weekly checks. PR raised Health and safety issue regarding access to loft. Ladder and pole in place PR queried should it be an industrial ladder under Health and Safety rather than a stool or chair. AS to see whether loft key can be fixed to open using the other end of the hook pole.

12. Action Plan:

- Items either completed or on track.

13. Changing dates of meeting:

- General discussion followed and finding a free day became difficult. Agreed to go with flexible dates and go with September 11, 2024, for next meeting. PR left meeting.

14. AOB:

- NS raised the Planning application, and the concerns expressed over the attendant numbers at the game with Forest Hill Park (previously known as SE Dons). NS clarified numbers were due to social media presence of their opposition and onsite parking problem which was resolved. Numbers were down to the fixture and had nothing to do with having a club house. SMFC would normally expect 80 for an average game. AS clarified planning process and NS advised plan with decking had been passed to MBC but had vanished from the planning portal.
- MAA raised request for 3 more keys for Marden JS stated new managers and more teams this season. Keys would be for SYFC.
- Padlocks – new site padlock on 5 bar gate should have been bought (£120) and needs to be put on and the one there would be moved to the emergency double gate. AS to clarify with RG. Lean padlock broken and agreed down to SYMC and would be kept in brick cupboard.
- CR advised soak away outside Kathie Lamb Centre will need clearing as blocked and raising flooding concerns. MA to follow up. AS to check with RG.
- EH praised success of the club and raised previous past discussion on SMFC long term future for next 5/10 years and whether alternative site being considered. NS advised due to Football Foundation Grant for the floodlights the club is tied to present site.

Date of next meeting: September 11, 2024, at the Pavilion, Jubilee Field.

Meeting closed: 21.23pm.

Margaret Arger.