

Minutes of Jubilee Field Working Group
Held Tuesday December 3, 2024, 1st Floor Village Community Centre
At 7.30pm.

1. **Present:** Cllr. Sharp (AS) Chairman, Cllr. Alesi (MA), Cllr. Arger (MAA), Chris Rhodes (CR), Cllr. Hotson (EH), Cllr. McLaughlin (BM), Nicola Stonebridge SMFC, Lee Seal (LS), Paul Bowden-Brown (PB-B).
2. **Apologies:** Cllr. Riordan (PR).
3. **Group Membership:** no change. As reiterated though LS/NS invited to the meeting PB-B only has voting rights.
4. **Minutes of previous meeting:** agreed.
5. **Matters Arising:**
 - Boiler - AS gave a quick rundown on background and that the temporary fix has not worked. AS still awaiting feedback from Justin Birkby regarding boiler and has phoned and emailed him. NS raised that in conversation with JB he appeared uncertain who he should be liaising with eg parish office or AS. AS requested emails to her and copy in RG. PB-B raised the time it is taking to get this matter resolved which AS acknowledged. AS advised RG has contacted a company who require £80 call out and everyone felt strongly, they did not agree with this. NS gave details on Josh Weatherall/David Arter for doing the work. EH stressed need for service but AS reiterated work needs to be done before the service. Boiler needs to be running properly before the site is taken over before by a management company.
 - Cleaning machine – to be ordered (AS) which will be available to SMFC. Minuted for RFO.
 - Cracked tile in Changing Room 1 bottom right of the shower. MA suggested Josh Melville (JM) to complete. AS to request.
 - Padlock on storage cupboard still required. JM to be asked to complete. AS to request.
6. **Budget:**
 - Floodlights meter reading end of October/November £64 read by caretaker. BMcL asked how many occasions the flood lights had been used but information not immediately available.
 - Payments – On behalf of the Junior Club LS advised October payment made but November payment held back due to frustration over the pitch marking which was supported by NS. Full payment has now been made. No games were lost but LS advised games were going elsewhere and decisions have to be made by a Tuesday. AS has again spoken with JM and there will need to be a rethink for the New Year. NS requested spray paint for corners, only if there is three days of torrential rain and the lines will be lost. PB-B reiterated need for this matter to be resolved as the clubs are dependent on the goodwill from officials and members to keeping games going. AS advised Brenden was approached but he increased his costs which was not acceptable to full council. PB-B stated another issue for Brenden was the delay/not being paid from PC which was news to Cllrs present. NS raised monies being paid to JM and AS stated JM being paid £20 per hour for lining pitch. Brenden to mark out pitches. He has already spiked all the junior pitches which pleased LS. Dean has apparently offered to do the white line and AS to contact him at £20 an hour. JM to

carry out this week. EH raised the mower is still awaiting its part to be delivered and fitted before any other replacement parts can be ordered.

- Refunds – if Junior game cancelled due to line pitch issues AS would support. PB-B requested clarification of process. Contact PC monthly for the refund and email to AS/RG and the responsible finance officer. 4 junior games moving elsewhere and 2 adult games also moved elsewhere. EH reminded last year council had agreed a free month for the Junior because they couldn't play.
- Fees – sum agreed in principle previous. However, PB-B and NS strongly voiced their view that the increase from next August 2025 is not considering the monies the CIC is putting into the facility and at present the ground is not for purpose. The maintenance of the pitch needs to be either with PC/new management company or the Club continue to carry out the work which would then affect the fee due. The work needed to sort out the pitch drainage could run to thousands and EH said there would need to be a discussion with the PC. NS stated without improvement to the ground the usage to juniors, under 23s and ladies' teams can't be supported. AS said pitch not being offered elsewhere when club not using it to protect the club's interests and keep the pitch fit for the club. AS advised a letter needed to go from the CIC to PC stating the points raised. EH raised there was time for figures to be adjusted both for the senior team with their club house and the juniors dependent upon the 3G pitch being ready.

7. Maintenance:

- Padlocks sorted with a spray of WD40. CR done.
- Key holders list already to RG. AS to be sent copy from both sections.
- Mower part still awaited from USA being held by custom. Hoping mid-December could be delivered and until part fitted other issues unknown.
- Annual hedge cutting from Magnetic Shields to Sweetlands Lane agreed but not certain if done. NS asked for the area around the pedestrian access on the left of the gate needs to be cut back. AS/EH to check.
- Quotes for resolving cut edge corrosion awaited RG. NS sent AS details on Chris Price to quote. Gave AS number his mobile number 07799419743. Also contacted Tony Blunt and T&S Engineering but not responding.
- Ventilation – changing room quotes being obtained.

8. Bookings:

- LS sends out booking and Presentation Day May 18 will depend on state of 3G installation.
- CR - GG have event Monday December 30. 2pm to 10pm.

9. Girl Guides:

- AS said Deed of Variation of the Lease and Annual Licence Deed with the solicitor. CR to check if anything passed to GG.

10. SMYFC CIC:

- Line marking and pitch mowing – see item 6.

11. SMFC CIC:

- Planning permission for club house granted. Conditions materials type of wood used for cladding and biodiversity as a legal agreement which is to go the club's solicitor. Parking not an issue. AS highlighted preferential scheduling which would mean for a big game the 3G would not be in use. NS puts out message highlighting parking issues. General discussion regarding the parking issues and Saturday/Sunday 3G usage which

is non negotiable from the FA and will need to be considered with the management company appointed and could affect their profit margin.

- Heads of Terms returned to RG. Site plan needed and services shown which is dependent upon PB-B appointing ground works obtaining quotations. Legality of terms of security for discussion between land agent and lawyers. 3G survey must have had electrical services capacity assessment and this needs to be passed to PB-B because he can't complete the Heads of Agreement without the information. EH advised the Football Federation contractor has the condition that they would at the appropriate time when the 3G lights are on and flood lighting on see whether the present facility is capable of coping or not, which did not include the club house. PB-B looking at club house being up and running for next season. AS to chase up land agent.

12. Pavilion Risk Assessment:

- Parish caretaker/RG carrying out weekly checks.
- Door wedges required. AS to acquire 6.
- Shutters appear to be working though NS has had an issue. If to call out shutter company go via parish office.

13. Action Plan:

- AS will update and email round.

14. AOB:

- Car parking – AS reiterated area in front of the gates must not have cars parked there. NS once she was made aware will put a message over the tannoy system to request vehicles be moved. Suggested yellow lines to be repainted but not until better weather. Signage needed to go on the gate to say no parking. GG has priority for 6 parking spaces marked by cones dating back to 2019 and not specifically relating to safeguarding. CR highlighted problem from the other week when emergency services required. When emergency vehicles called there is likely to be time for cars to be moved. Following discussion when cones/bollards are in place the football club needs to be aware and monitor.

Date of next meeting: Monday, January 14, 2024, at the Village Community Centre.

Meeting closed 21.04.

Margaret Arger.